

City of Bethlehem, Pennsylvania

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 324 S. New Street

Owner of building Bethlehem Park Authority Phone _____

Owner's email & mailing address _____

Applicant Missy Hartney Phone: 484 8920395 Street: Street 1

Applicant's email & mailing address _____

Southside Arts District / BEDCO 16 East Church St. Bethlehem
Street and Number City State Zip Code PA 18018

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.
USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.

Historic & Architectural Review Board - Application form, photographs, and drawings (if necessary) must be submitted by **12:00 Noon** on the last Wednesday of the month in order to be placed on the agenda for the next meeting.

South Bethlehem & Mount Airy Historic Conservation Commission - Application form, photographs, and drawings (if necessary) must be submitted by **12:00 noon** on the second Monday of the month in order to be placed on the agenda for the next meeting.

1. **PHOTOGRAPHS** - Photographs of your building and neighboring buildings **must accompany** your application.

2. **TYPE OF WORK PROPOSED** - Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

- Trim and decorative woodwork
- Siding and Masonry
- Roofing, gutter and downspout
- Windows, doors, and associated hardware
- Storm windows and storm doors
- Shutters and associated hardware
- Paint (Submit color chips - HARB only)
- Skylights
- Metal work
- Light fixtures
- Signs - window cling
- Demolition
- Other _____

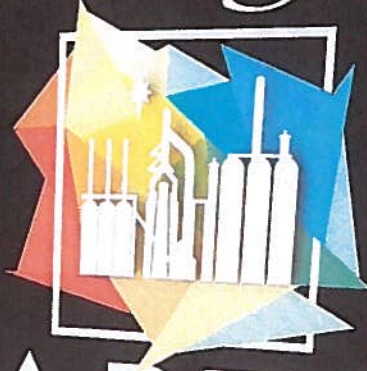
3. **DRAWINGS OF PROPOSED WORK** - Required drawings **must accompany** your application. Please submit **ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS**

- Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)
- New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)
- A scale drawing, with an elevation view, is required for all sign submittals

4. **DESCRIBE PROJECT** - Describe any work checked in #2 and #3 above. Attach additional sheets as needed. Logo 52 x 40 or BPA
window cling of logo so patrons + business owners know who + where we are. And also that we are not the police

5. **APPLICANT'S SIGNATURE** Melissa Hartney DATE: 1/22/18

SOUTH Side.



ARTS
DISTRICT



SOUTH SIDE

Winter *
Restaurant
Week

* (Jan 21-27)

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SOUTH SIDE
ARTS DISTRICT

SOUTH Side
ARTS
DISTRICT



3224

INVOICE



increase your reach

AlphaGraphics Lehigh Valley

515 Hamilton Street, Ste. 3

Allentown, PA 18101

Phone: 610.820.5599 Web: alphagraphicslehighvalley.com

AlphaGraphics Somerset County

50 Division Street, Ste. 501

Somerville, NJ 08876

Phone: 908.809.9644 Web: alphagraphicssomersetcounty.com

Katelyn Armbruster
BEDCO
10 East Church St.
Bethlehem PA 18018
Phone: 610-216-8329

E-Mail: katelynarmbruster@gmail.com

Invoice Number: 65156

Date: 1/22/18

P.O.:

Payment Due:

Window Perf Graphics

Quantity	Description	Price
1	Window Perf Graphics, 45 x 70 White *Briteline window perf 65/35 Non-Vehicle, high resolution ink jet on 1 side Installation	\$236.00
<p>Taken by: Becky Masters</p> <p>Account Type: COD</p> <p>Special Instructions: right in the office of the new parking garage located at 324 s New St. in south Bethlehem</p>		<p>Subtotal 236.00</p> <p>Tax 14.16</p> <p>Shipping 0.00</p> <p>Total 250.16</p> <p>Deposit (-) 0.00</p> <p>Amount Due \$250.16</p>

PAYMENT TERMS I understand all charged invoices are payable 30 days after invoice date and that a service fee of 1.5% per month will be added to all past due accounts. In the event payment is not made and account is referred to a collection agency, or if legal action is required I will pay collection and/or attorney's fees resulting from such action.

CHECK ACCEPTANCE POLICY: My signature indicates I understand and authorize AlphaGraphics to electronically debit my account on all dishonored checks plus a processing fee and any applicable taxes.

ALL DISPUTES must be addressed within 30 days of receipt of product. AlphaGraphics cannot research disputes on product older than 30 days.

CREDIT CARD ACCEPTANCE POLICY: Credit card payment may be accepted at the time of sale or within the first 30 days after release of merchandise. Credit card payments exempt from credit card payment without a processing fee.

Signature _____ Time _____
Print Name _____ Date _____

